

K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

TIRUCHENGODE – 637 215

KSRCAS/2023-2024

DATE: 23.11.2023

CIRCULAR


Originator : Principal	Circulated to: HODs
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Sub: HODs Meeting

All HOD's are requested to attend the meeting. If HOD is not available, HOD I/C shall attend the meeting.

Date & Time : 24.11.2023, Friday 3.45 pm.
Venue : Mini A/C Hall

1. Video Preparation
2. Syllabus Revision
3. Any others


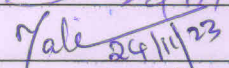
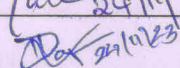
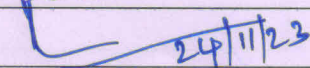
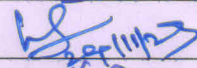

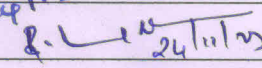
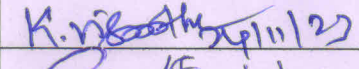
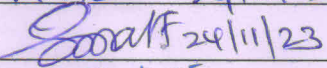
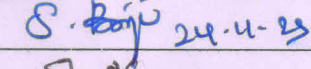
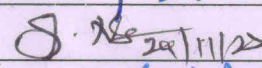

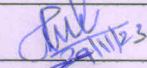
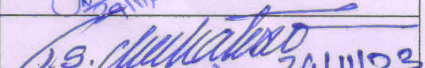

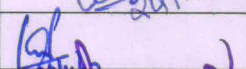
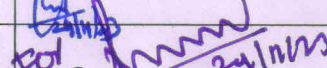
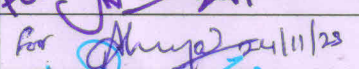
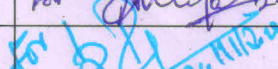


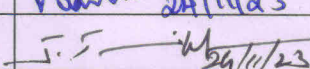
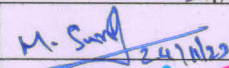
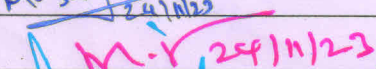


28/11/23
PRINCIPAL

K.S.RANGASAMY COLLEGE OF ARTS & SCIENCE (Autonomous)

TIRUCHENGODE – 637 215

HoDs List

Date: 24.11.2023

S.NO	NAME	DEPARTMENT	SIGNATURE
1.	Dr.R.Palanivel	Tamil	
2.	Ms.V.V.Malini	English	
3.	Mr.T. Rajendrakumar	Mathematics (UG & PG)	
4.	Dr.M.Venkatesh	Physics (UG)	
5.	Dr.G.Suresh Kumar	Physics (PG)	
6.	Dr.K.M. Prabusankarlal	Electronics	
7.	Dr.B.Ganesh Prabhu	Visual Communication	
8.	Dr. K.Visvanathan	Commerce (UG & PG)	
9.	Dr.S. Maheskumar	Commerce (CA)	
10.	Dr. S.Ramji	B.Com (PA)	
11.	Dr.S.Nisha	B.Com (B&I)	
12.	Dr.P.Pradeep Kumar	Computer Science (UG) & AIML	
13.	Mr.J.Ramesh	Data Science	
14.	Dr.T.S.Venkateswaran	Computer Applications	
15.	Dr.M.Baskar	Business Administration UG	
16.	Dr.V.Karthi	Textile & Fashion Designing	
17.	Mr.K.S.Shanmugam	Microbiology (UG & PG)	
18.	Dr.G.Saravanan	Biochemistry (UG&PG)	
19.	Dr.M.Aarthi	Biotechnology (UG&PG)	
20.	Dr.R.P.Suresh Jeyakumar	Chemistry (UG&PG)	
21.	Dr.P.Vanitha	Business Administration PG	
22.	Dr.J.Tamilselvan	Computer Science (PG)/SDW	
23.	Dr.M.Suresh	Librarian	
23.	Mr.M.Prasad	Controller of Examinations	
24.	Dr.M.Prasanna Rajesh Kumar	Vice - Principal	

25 A.KARTHICK RAJA

PO


24/11/23

K.S. Rangasamy College of Arts and Science (Autonomous), Tiruchengode – 637215.

Minutes of Meeting

Chair Person: The Principal

Members of the Meeting: HoDs

Meeting No: 2023-24	Date: 24.11.2023	VENUE: Mini AC Hall	Time: 3.45 PM
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The meeting was chaired by the Principal along with the heads of the departments and items listed in the agenda were taken for discussion and decision.

S.No	Agenda	Discussion / Action to be taken	Responsibility	Target Date
1	Video Preparation	<ul style="list-style-type: none"> The Principal reminded about the post Inaugural activities of “Make a Difference Day”. He instructed the heads of the department to submit a 5minute video capturing of social activities of the student with Geo tag to department of Visual Communication on or before 24.11.2023 at 10.30A.M. 	Heads	Continuous
2	Syllabus Revision	<ul style="list-style-type: none"> The CoE Prof. M.Prasad, instructed the heads of the departments to revise the syllabus for even semester based on the industrial needs. The Principal informed that the departments BCA &BBA would come under AICTE norms from the next academic year 2024-2025. He also instructed to form the syllabus based on practical oriented subjects, case studies and also suggested to refer books from NCERT, fusing updated technology. 	Heads	Continuous
3	Any Others	<ul style="list-style-type: none"> Dr.M.Prasanna Rajeshkumar, Vice Principal &Director IQAC, instructed the head of the departments to submit R&D details on 27th of every month. It was decided to select placement trainers to train II year students on communication skills and Technical Skills. <p>List of faculty members selected as trainers.</p> <ol style="list-style-type: none"> 1.Dr.Rajamanikam, Assistant Professor, Department of MBA 2. Mr.S.Prabakaran, Assistant Professor, Department of English 3.Mr. P.Dineshkumar, Assistant Professor, Department of English 	Heads	Continuous

		<ul style="list-style-type: none">• The Director Admin, Dr. S. Maheskumar informed that National Stock Market Agency is going to conduct exam for UG I, II & III year students, On stock market. The Modality of the Exam would be in Quiz form.• The faculty members are asked to upload the document related to this on or before 25.11.2023 at 3.00 P.M in Intranet.		
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The Chairperson thanked the members and the meeting adjourned at 5.00 pm


25/11/23
PRINCIPAL