

K.S. RANGASAMY COLLEGE OF ARTS AND SCIENCE

(Autonomous)

K.S.R Kalvi Nagar, Tiruchengode – 637 215

Namakkal Dt, Tamil Nadu, India



Department of English (PG)

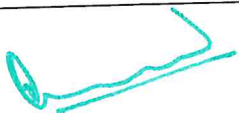
VALUE ADDED COURSE

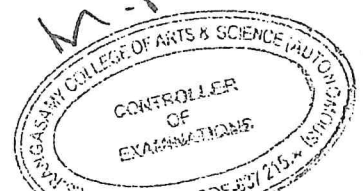
2018-2019

Content


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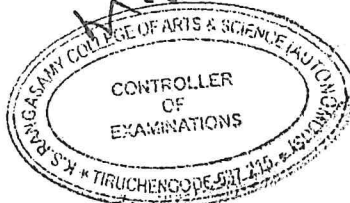
18PENCO1	DEVELOPING ENGLISH AND EMPLOYABILITY SKILLS	ODD
COURSE OBJECTIVES: The course aims: <ul style="list-style-type: none"> To provide an outline to effective organizational communication. To enhance the students ability to develop their communications, reports and interview situations. 		
		Total Hours: 30
UNIT	CONTENTS	Hours Execution
I	ORAL AND AURAL COMMUNICATION Communication Oral and Aural Communication Telephone Conversation Advantages and Limitations of Oral Communication Aural Communication: Listening	6
II	CHANNEL, MEDIA AND TYPES OF COMMUNICATION Channel, Media and Types Electronic Media Choice of Channel and Media Overall Classification of Systems of Communication	6
III	REPORT WRITING Reports and Proposals Types of Reports Preparing to Write a Report Features of Effective Repots	6
IV	GROUP DISCUSSION Oral Presentation Sentence Correction Placement Interview Working in Group	6


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V	EMPLOYABILITY SKILLS Presentation Stress Management Team Work Time Management Attitude Confidence Self Management	6
Reference Books		
1.	Soundararaj, Francis. <i>Speaking and Writing for Effective Business Communication</i> . Macmillan India Ltd, 2007.	


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 A. S. Rangasamy College of Arts & Science
 (Autonomous)
 TIRUCHENGODE - 607 215
 Namakkal-Dt. Tamil Nadu, INDIA

**K.S. RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE**

DEPARTMENT OF ENGLISH (PG)

CIRCULAR

Date: 17/08/2018

From

The HoD
Department of English (PG)

To

All the HoD's
Students of all the departments

Sub: Certificate Course – reg

Department of English has planned to conduct a certificate course on **“Developing English and Employability Skills”** in this semester. Total duration of this course is 30 hours. Willing students are asked to enrol their names to course coordinator. Any department students can attend this certificate course.



Ms.R. INDUMATHI


Course Coordinator


Department of English

KSRCAS (A)


HoD

(Mr. M. Sampath)


Principal


PRINCIPAL
K. S. Rangasamy College of Arts & Science
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K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)

NAAC Reaccredited and ISO certified Institution affiliated to
Periyar University, Salem
included under 2(f) & 12(B) of UGC act, 1956
KSR Kalvinagar, Tiruchengode- 637 215, Namakkal, Tamilnadu,
India



Value added Course

Offered by the

DEPARTMENT OF ENGLISH

Academic Year 2018 - 2019

**ENGLISH UG
COURSE**

**ENGLISH PG
COURSE**

- **BASICS OF COMMUNICATION ENGLISH (ODD)**
- **EFFECTIVE COMMUNICATION ENGLISH (EVEN)**

- **DEVELOPING ENGLISH AND EMPLOYABILITY SKILLS**

PRINCIPAL

K. S. Rangasamy College of Arts & Scie.
(Autonomous)

TIRUCHENGODE - 637215
Namakkal-Dt. Tamil Nadu, INDIA

*Contact: Heads & Course
Coordinators*

Dept. of English (UG & PG)

K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

TIRUCHENGODE

DEPARTMENT OF ENGLISH

STUDENT'S NAME LIST

SUBJECT: DEVELOPING ENGLISH AND EMPLOYABILITY SKILLS

SEMESTER: 2018-19 ODD

PAPER CODE: 18PENCO1


S. No	Reg.No	Name	Signature of the Student
1.	17PEN018	Nandhini.R	Nandhini.R
2.	17PCC020	Sasikumar.M	Sasikumar.M
3.	17PBC018	Prabhu.M	Prabhu.M
4.	17PBT027	Tamilan.S	S.Tamilmani
5.	17PMB014	Poornima.R	Poornima.R
6.	17PMA011	Dharani.E	E.Dharani
7.	17PMA022	Jeeva.C	C.Jeeva
8.	17PMA047	Soundar.T	T.Soundar
9.	17PCS013	Murugan.K	K.Murugan
10.	17PCS019	Tamilselvan.D	Tamilselvan.D
11.	17PPH008	Kaviarasu.K.K	K.Kaviarasu
12.	17PPH012	Nandhini.S	Nandhini.S
13.	17PPH016	Prem kumar.N	N.Premkumar
14.	17PPH021	Sheka.A	A.Sheka
15.	17PPH023	Swetha.M	M.Swetha
16.	17PBA012	Gokula priya.P	P.Gokulpriya
17.	17PBA033	Prasath.K	K.Prasath
18.	17PBA041	Renuka Devi.S	S.Renukadevi
19.	17PBA049	Sivanesan.S	S.Sivanesan
20.	17PBA050	Soundarya.R	R.Soundarya
21.	17PBA053	Sujith kumar.S	S.Sujithkumar
22.	18PEN001	Angelin Abinaya.A.J	A.Angelin
23.	18PEN026	Santhoshini.A	A.Santhoshini
24.	18PCC002	Akash.S	S.Akash
25.	18PCC004	Dinesh Kumar.S	S.Dinesh
26.	18PCC012	Vasanthan. C	C.Vasanthan
27.	18PCC013	Subash.P	P.Subash
28.	18PBT014	Monisha.M	M.Monisha
29.	18PBT023	Varun Kumar.M	M.Varunkumar
30.	18PCH014	Navanethan.M	M.Navanethan
31.	18PCH023	Srimathi.S	S.Srimathi
32.	18PCS005	Jagan.S	S.Jagan

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Namakkal-Dt. Tamil Nadu, INDIA

33.	18PCS012	Supriya.C	supriya.c
34.	18PMA005	Durga.v	Durga.v
35.	18PMA014	Kaviya.S	Kaviya.S
36.	18PMB003	Jeevitha.R	Jeevitha.R
37.	18PMB010	Saranya.V	Saranya.V
38.	18PPH010	Megala.d	Megala.d
39.	18PPH028	Tamilselvan.I	Tamilselvan.I
40.	18PBA007	Dharani.S	Dharani.S
41.	18PBA010	Ganeshan.S	Ganeshan.S
42.	18PBA020	Mano.v	Mano.v
43.	18PBA028	Sankar.D	Sankar.D


Coordinator


HoD


Principal



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**K.S. RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE**

DEPARTMENT OF ENGLISH (PG)

CIRCULAR

Date: 29/8/2018

From

The HoD
Department of English (PG)

To

All the HoD's
Students of all the departments

Sub: Certificate Course - reg


Our department has planned to conduct a certificate course on **“Developing English and Employability Skills”** in this semester. The course begin from 3rd September and ends by October. The certificate course will be conducted after the class hours (4.15to 5.15pm). Certificate will be provided at the end of the course.


29/8/18


Course Coordinator


29/8/18

Head of the Department


29/8/18

Principal


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TIRUCHENGODE - 637 215
Namakkal-Dt. Tamil Nadu. INDIA

K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

TIRUCHENGODE

DEPARTMENT OF ENGLISH

SUBJECT: DEVELOPING ENGLISH AND EMPLOYABILITY SKILLS

SEMESTER: 2018-19 ODD

PAPER CODE: 18PENCO1

S. No	Reg.No	Name	September 2018														
			03	04	05	06	07	10	11	12	14	17	18	19	20	24	25
1.	17PEN018	Nandhini.R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
2.	17PCC020	Sasikumar.M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
3.	17PBC018	Prabhu.M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
4.	17PBT027	Tamilan.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5.	17PMB014	Poornima.R	/	/	/	/	a	/	/	/	/	/	/	/	/	/	/
6.	17PMA011	Dharani.E	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7.	17PMA022	Jeeva.C	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8.	17PMA047	Soundar.T	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
9.	17PCS013	Murugan.K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
10.	17PCS019	Tamilselvan.D	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
11.	17PPH008	Kaviarasu.K.K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
12.	17PPH012	Nandhini.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
13.	17PPH016	Prem kumar.N	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
14.	17PPH021	Sheka.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
15.	17PPH023	Swetha.M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
16.	17PBA012	Gokula priya.P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
17.	17PBA033	Prasath.K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
18.	17PBA041	Renuka Devi.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
19.	17PBA049	Sivanesan.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
20.	17PBA050	Soundarya.R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
21.	17PBA053	Sujith kumar.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
22.	18PEN001	Angelin Abinaya.A.J	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
23.	18PEN026	Santhoshini.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
24.	18PCC002	Akash.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
25.	18PCC004	Dinesh Kumar.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
26.	18PCC012	Vasanthan. C	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
27.	18PCC013	Subash.P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
28.	18PBT014	Monisha.M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
29.	18PBT023	Varun Kumar.M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
30.	18PCH014	Navanethan.M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
31.	18PCH023	Srimathi.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
32.	18PCS005	Jagan.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
33.	18PCS012	Supriya.C	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

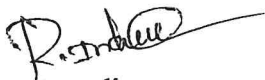
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34.	18PMA005	Durga.v	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
35.	18PMA014	Kaviya.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
36.	18PMB003	Jeevitha.R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
37.	18PMB010	Saranya.V	/	/	/	/	/	/	a	/	/	/	/	/	/	/	/
38.	18PPH010	Megala.d	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
39.	18PPH028	Tamilselvan.I	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
40.	18PBA007	Dharani.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
41.	18PBA010	Ganeshan.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
42.	18PBA020	Mano.v	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
43.	18PBA028	Sankar.D	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/


Coordinator


HoD


Principal

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Namakkal-Dt. Tamil Nadu. INDIA

K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

TIRUCHENGODE

DEPARTMENT OF ENGLISH

SUBJECT: DEVELOPING ENGLISH AND EMPLOYABILITY SKILLS

SEMESTER: 2018-19 ODD

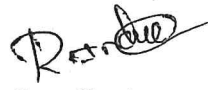
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MARK: 100


S. No	Reg.No	Name	Assn 1(10)	Assn 2(10)	Test (100)	Att %	Att (5)	Total (100)
1.	17PEN018	Nandhini.R	8	9	62	100	5	84
2.	17PCC020	Sasikumar.M	7	8	54	100	5	74
3.	17PBC018	Prabhu.M	9	6	55	100	5	75
4.	17PBT027	Tamilan.S	6	7	58	100	5	76
5.	17PMB014	Poornima.R	9	6	65	99	5	85
6.	17PMA011	Dharani.E	6	8	61	100	5	79
7.	17PMA022	Jeeva.C	8	9	56	100	5	78
8.	17PMA047	Soundar.T	7	7	65	100	5	84
9.	17PCS013	Murugan.K	8	6	67	100	5	86
10.	17PCS019	Tamilselvan.D	6	9	68	100	5	88
11.	17PPH008	Kaviarasu.K.K	9	7	60	100	5	81
12.	17PPH012	Nandhini.S	8	6	56	100	5	75
13.	17PPH016	Prem kumar.N	7	8	57	100	5	77
14.	17PPH021	Sheka.A	6	6	61	100	5	78
15.	17PPH023	Swetha.M	9	7	66	100	5	87
16.	17PBA012	Gokula priya.P	8	9	69	100	5	91
17.	17PBA033	Prasath.K	7	8	65	100	5	85
18.	17PBA041	Renuka Devi.S	9	6	66	100	5	86
19.	17PBA049	Sivanesan.S	6	7	66	100	5	84
20.	17PBA050	Soundarya.R	8	9	55	100	5	77
21.	17PBA053	Sujith kumar.S	9	8	66	100	5	88
22.	18PEN001	Angelin Abinaya.A.J	7	6	71	100	5	89
23.	18PEN026	Santhoshini.A	6	7	62	100	5	80
24.	18PCC002	Akash.S	7	6	65	100	5	83
25.	18PCC004	Dinesh Kumar.S	8	7	56	100	5	76
26.	18PCC012	Vasanthan. C	6	8	55	100	5	73
27.	18PCC013	Subash.P	5	6	65	100	5	81
28.	18PBT014	Monisha.M	7	6	67	100	5	85
29.	18PBT023	Varun Kumar.M	8	7	60	100	5	80
30.	18PCH014	Navanethan.M	7	6	57	100	5	75
31.	18PCH023	Srimathi.S	7	8	58	100	5	78
32.	18PCS005	Jagan.S	6	7	67	100	5	85
33.	18PCS012	Supriya.C	7	7	65	100	5	84
34.	18PMA005	Durga.v	5	6	64	100	5	80


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35.	18PMA014	Kaviya.S	6	7	63	100	5	81
36.	18PMB003	Jeevitha.R	8	6	61	100	5	80
37.	18PMB010	Saranya.V	7	8	70	99	5	90
38.	18PPH010	Megala.d	6	5	56	100	5	72
39.	18PPH028	Tamilselvan.I	6	5	60	100	5	76
40.	18PBA007	Dharani.S	5	7	65	100	5	82
41.	18PBA010	Ganeshan.S	6	8	64	100	5	83
42.	18PBA020	Mano.v	7	9	70	100	5	89
43.	18PBA028	Sankar.D	7	6	69	100	5	87

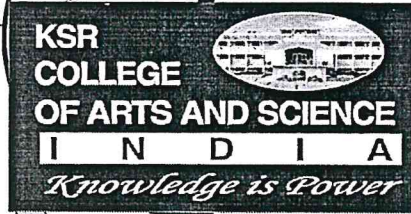

Coordinator


HoD


Principal


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K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)



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(Affiliated to Periyar University, Salem, Included under 2(f) &12(b) of UGC Act 1956
Tiruchengode 637215

Course Completed Certificate

*This is certified that Mr/Ms/Mrs. NANDHINI. R.
of II - MA ENG has completed a Certificate course on
*Developing English and Employability Skills during the academic year of
2018-2019 conducted by the Department of English, K.S.Rangasamy
College of Arts and Science (Autonomous), Tiruchengode.**

M. R. INDUMATHI
COURSE COORDINATOR

Mr. M. SAMPATH
HEAD OF THE DEPARTMENT

PRINCIPAL

K. S. Rangasamy College of Arts & Science
(Autonomous)

TIRUCHENGODE - 637215

Namakkal Dt. Tamil Nadu

Dr. V. RADHAKRISHNAN
PRINCIPAL

K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

KSR
COLLEGE
OF ARTS AND SCIENCE
I N D I A
Knowledge is Power

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Tiruchengode 637215

Course Completed Certificate

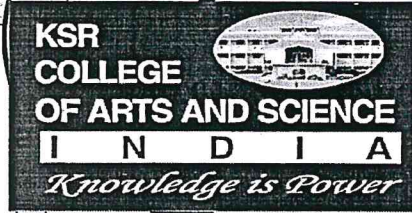
*This is certified that Mr/Ms/Mrs. SASI KUMAR . M
of II M.Com (CA) has completed a Certificate course on
*Developing English and Employability Skills during the academic year of
2018-2019 conducted by the Department of English, K.S.Rangasamy
College of Arts and Science (Autonomous), Tiruchengode.**


M. R.INDUMATHI
COURSE COORDINATOR


Mr.M.SAMPATH
HEAD OF THE DEPARTMENT


PRINCIPAL
K.S.Rangasamy College of Arts & Science
(Autonomous)
Tiruchengode - 637215
PRINCIPAL

K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)



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Tiruchengode 637215

Course Completed Certificate

This is certified that Mr/Ms/Mrs. PRABHU. M
of II - Mec (BC) has completed a Certificate course on
Developing English and Employability Skills during the academic year of
2018-2019 conducted by the Department of English, K.S.Rangasamy
College of Arts and Science (Autonomous), Tiruchengode.


M. R. INDUMATHI
COURSE COORDINATOR


Mr. M. SAMPATH
HEAD OF THE DEPARTMENT


Dr. V. RADHAKRISHNAN
PRINCIPAL
K.S. Rangasamy College of Arts & Science
(Autonomous)
TIRUCHENGODE - 637 215
Nemakkal-Dt. Tamil Nadu.

K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

KSR
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OF ARTS AND SCIENCE
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Knowledge is Power


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(Affiliated to Periyar University, Salem, Included under 2(f) &12(b) of UGC Act 1956
Tiruchengode 637215

Course Completed Certificate

This is certified that Mr/Ms/Mrs. TAMILAN . S
of II - Msc (BT) has completed a Certificate course on
Developing English and Employability Skills during the academic year of
2018-2019 conducted by the Department of English, K.S.Rangasamy
College of Arts and Science (Autonomous), Tiruchengode.


M. R. INDUMATHI
COURSE COORDINATOR


Mr. M. SAMPATH
HEAD OF THE DEPARTMENT


Dr. V. RADHAKRISHNAN
PRINCIPAL
K.S. Rangasamy College of Arts & Science
(Autonomous)
TIRUCHENGODE - 637 215
Namakkal-Dt. Tamil Nadu.

K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

KSR
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I N D I A
Knowledge is Power

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Tiruchengode 637215

Course Completed Certificate

*This is certified that Mr/Ms/Mrs. POORNIMA . R
of II - Msc (M/R) has completed a Certificate course on
Developing English and Employability Skills during the academic year of
2018-2019 conducted by the Department of English, K.S.Rangasamy
College of Arts and Science (Autonomous), Tiruchengode.*


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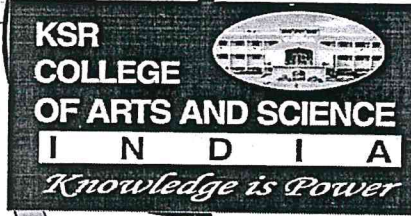
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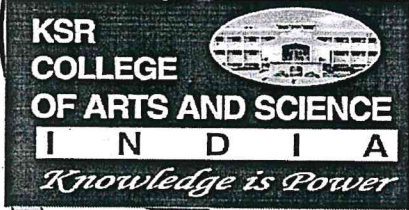
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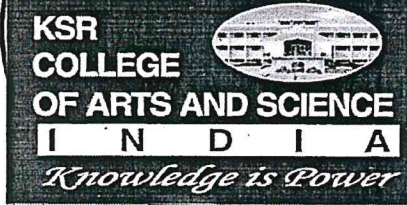
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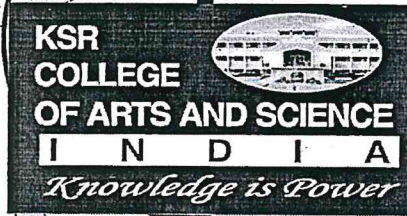
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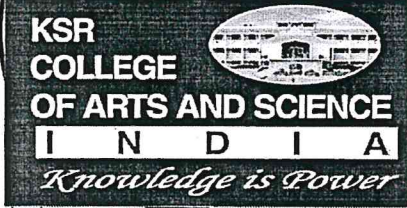
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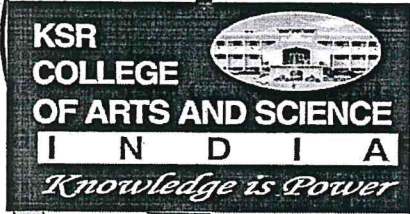
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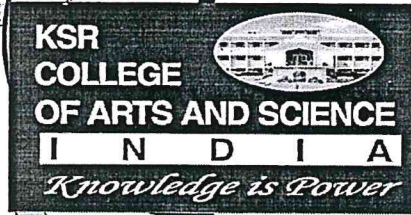
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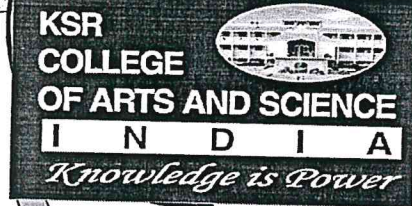
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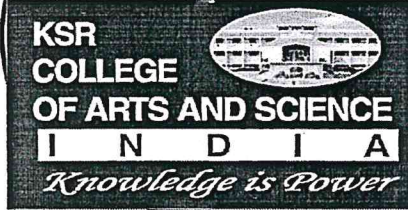
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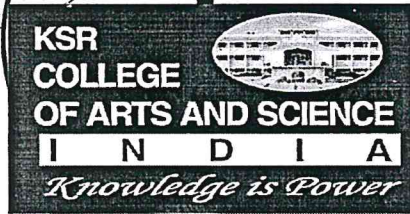
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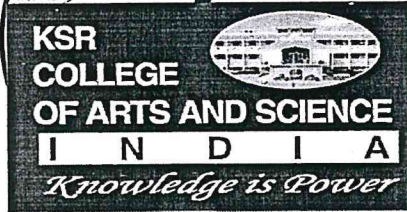
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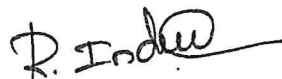
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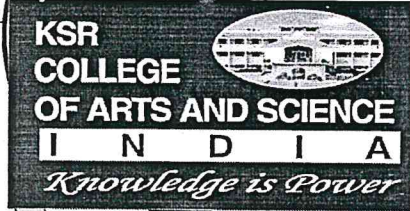
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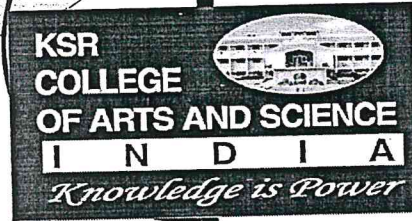
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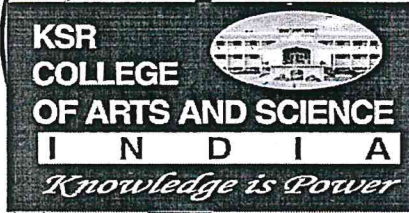
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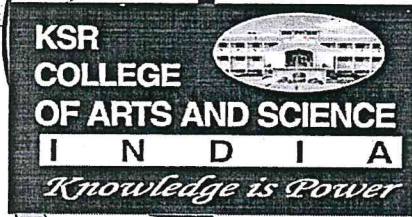
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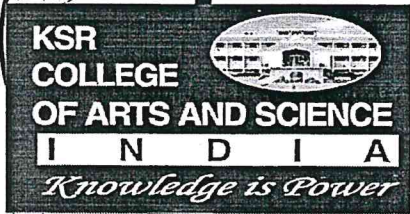
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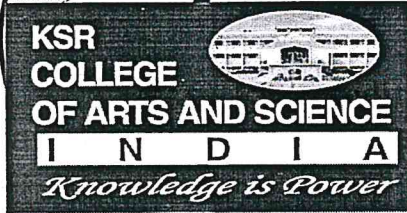
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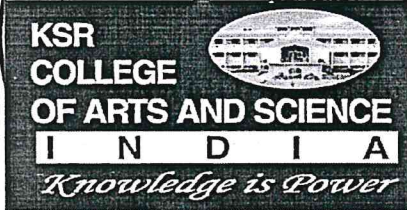
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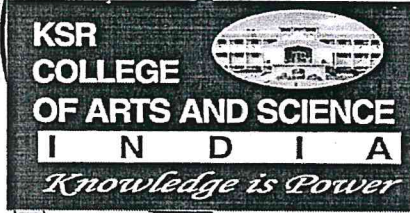
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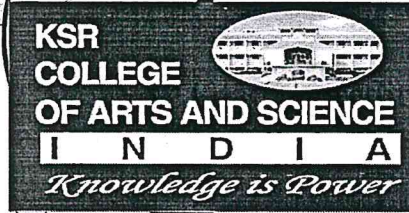

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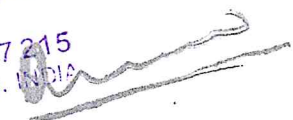
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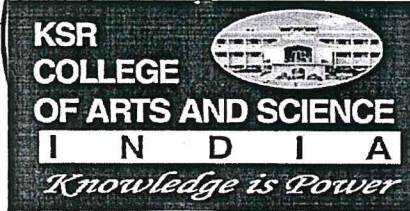
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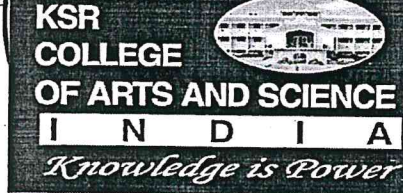
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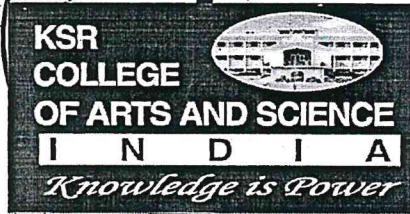
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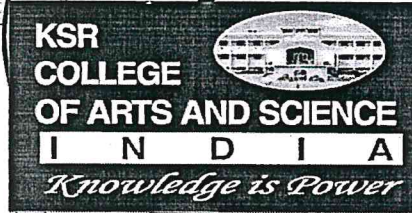
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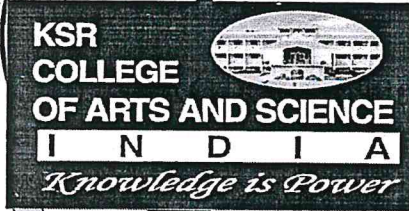
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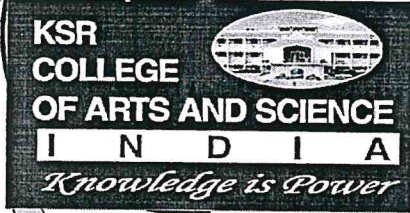
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DEPARTMENT OF ENGLISH


BOS MINUTES OF MEETING

DATE: 10.04.2018

S.NO	SEMESTER	MODIFICATION
	SEMESTER-I M.A., ENGLISH	Chaucer and Elizabethan Age <ul style="list-style-type: none">• No changes made in Chaucer and Elizabethan Age Restoration and Augustan Age <ul style="list-style-type: none">• Include Non-detailed part Prose in Restoration and Augustan Age• Give Sheridan's <i>School for Scandal</i> in detailed Drama and Dryden's <i>All for Love</i> may be given in Non-detailed Romantic and Victorian Ages <ul style="list-style-type: none">• <i>A Red, Red Rose</i> to be removed in Romantic and Victorian Ages• Importance of <i>Being Ernest</i> changed as detailed Drama Indian Writing in English <ul style="list-style-type: none">• Anita Desai's <i>Cry the Peacock</i> will be given instead of <i>Where shall We go this Summer?</i> CCS <ul style="list-style-type: none">• . CCS-I Interview skills• Sessions allotted to the students.• Group Discussion activity to be given New papers <ul style="list-style-type: none">• Committee members suggested to include New papers instead of Excluding papers• Romantic and Victorian Age, IDC I & II Post Colonial Studies, World Classics in English, English In Advanced Writing, New Literature in English, Comparative Literature instead of those excluding papers
	SEMESTER-II	Twentieth Century Literature


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	M.A., ENGLISH	<ul style="list-style-type: none"> • Wilfred Owen Anthem for Doomed youth may be removed • D.H. Lawrence's Sons and Lovers may be removed • Norton Anthology is the reference book suggested by the members <p>Literary Criticism</p> <ul style="list-style-type: none"> • Plato's Republic may be removed Horace's Ars Poetica may be removed • Apology for Poetry may be included in Unit-II Essays of Dramatic Poesy may be included in Unit- III Syllabus for this paper may be designed based on Lionel • Trilling's Experiencing Literature <p>Shakespeare</p> <ul style="list-style-type: none"> • Midsummer Night's Dream may be replaced by <i>As you like it</i> • Shakespeare Modern Criticism may be included in the Unit-V <p>Eco Literature</p> <ul style="list-style-type: none"> • Matthew Arnold's Dover beach may be added in Unit-II • Film adaptation should be given for all the play and novels <p>Feminist Writing</p> <ul style="list-style-type: none"> • The Subject title Feminist writing has to be changed as Women's literature or Literature for Women. Sophocles Antigone may be replaced by Helen Fielding's • Bridget Jones Diary Instead of Virginia Woolf's To the Light house Bipsi • Sidwa Water may be added • IDC: Blogs creation can be included <p>CCS-II</p> <ul style="list-style-type: none"> • Career opportunities • Practical components may be added • . Syllabus for this paper may be designed based on Effective Communication by Vijay Mira Banerjee <p>Certificate Course</p> <ul style="list-style-type: none"> • The certificate course title Professional Communication English changed as Developing English and Employability Skills.
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