

KSR  
COLLEGE  
OF ARTS AND SCIENCE  
I N D I A  
*Knowledge is Power*



**K.S.RANGASAMY**  
**COLLEGE OF ARTS AND SCIENCE**  
(Autonomous)

Tiruchengode - 637 215

**CALENDAR**  
**2019-2020**



**K.S.R.Educational and  
Charitable Trust Members**

Lion **Dr.K.S.Rangasamy** MJF.,

Thirumathi. **Rajammal Rangasamy**

Thiru. **R.Srinivasan**

Thirumathi. **Kavitha Srinivasan**

Thiru. **S.R.Natesan**

**Founder Chairman**

**Vice President**

**Vice Chairman**

**Treasurer**

**Assistant Secretary**



**K.S.Rangasamy College of Arts and Science  
(Autonomous)**

NAAC Reaccredited, an ISO 9001:2008 Certified Institution.

Affiliated to Periyar University, Salem.

Included under 2(f) & 12(B) of UGC Act 1956

**Tiruchengode – 637215**

**INDIA**

**Calendar 2019-2020**

“ஒருமைக்கண் தான் கற்ற கல்வி ஒருவற்கு  
எழுமையும் ஏமாப் புடைத்து’ ( திருக்குறள் - 398)

ஒரு பிறப்பில் தான் கற்ற கல்வி அப்பிறப்பிற்கு மட்டுமீன்றி அவருக்கு ஏழுபிறப்பிலும் உதவும் தன்மையது.

“The man who stores of learning gains,  
In one, through seven worlds, bliss attains” (Thirukkural-398)  
The learning which a man has acquired in one birth will yield him pleasure all through his seven births.

### PURPOSE OF THIS HANDBOOK

This handbook has been written to provide you with Information and various policies and procedures that affect you as a student. Please read it carefully as it is your responsibility to be familiar with its contents. Failure to follow correct procedure could prejudice your work.

#### At your Services

Web : ksircas.edu  
Email : [contact@ksircas.edu](mailto:contact@ksircas.edu)  
Phone : 04288-274741 (4 lines)  
Fax : 04288-274870  
Address : KSR Kalvi Nagar,  
Tiruchengode – 637215,  
Namakkal Dt.,  
Tamil Nadu,  
India.

#### Editors

Dr.K.Visvanathan

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**K.S.Rangasamy College of Arts and Science (Autonomous)**

**June 2019**

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**Lion Dr. K.S.Rangasamy, MJF**

Founder-Chairman  
K.S.R. Educational Institutions



**Thiru. R. Srinivasan**

Vice-Chairman  
K.S.R. Educational Institutions



**Mrs. Kavitha Srinivasan**  
Executive Director



**Dr. V. Radhakrishnan**  
Principal  
KSRCAS

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## 1 ABOUT THE COLLEGE

K.S.Rangasamy College of Arts and Science is well known among KSR group of Educational Institutions. Tiruchengode and neighboring places are still in developing phase and abound with rural population. Having this in mind, with the noble vision of opening new avenues of education to this rural mass, the college was established in 1995.

The foundation stone for college was laid by the K.S.Rangasamy Educational and Charitable Trust in 1995. The founder and the president of the Trust is Lion Dr. K.S. Rangasamy M.J.F a visionary in the field of education. The college campus is found in a sylvan atmosphere of palm grove of about 450 acres. It is situated on the Tiruchengode – Erode state highway 16 kms from Erode and 8 kms from Tiruchengode. During 1995 – 1998 the college was affiliated to the University of Madras. Later from the academic year 1998-1999, it was affiliated to Periyar University, Salem.

The College from the day of its inception has paved the way for offering excellent education to all the students.

The College is keen to recruit and retain faculty members of greater efficiency with rich experience. Undergraduate, Postgraduate and research programmes are run successfully with their noble efforts and seasoned guidance.

The College is affiliated to Periyar University, Salem and conferred autonomous status by UGC in the academic year 2009-2010 And included under 2(f) and 12(B) of UGC act 1956 in the year 2012. The College is accredited by NAAC and also an ISO certified Institution. This facilitates us with the freedom of designing our own curriculum to mould the students to meet the global challenges.

**The Motto of the college is “Knowledge is Power”** The logo of the college depicts beautifully poised front portions of our main building with green lawns in the front adding to its academic grace.

**“Our Vision”** We strive for nurturing the potential of students by designing and delivering current, relevant and creative learning inputs. This is to achieve excellence in academics and to create socially responsible citizens. We are committed to shape global leaders and entrepreneurs.

**“Our Mission”**

- To design and deliver learning inputs that are on par with global standards.
- To interface with business organizations, Universities, Research institutions, Government and Non Government organizations.
- To design current, relevant inputs to transform students into entrepreneurs, employable and socially responsible citizens.
- To promote innovation and research in various areas of Basic Sciences, Life Sciences, Computer Science and Humanities by way of interfacing with various funding Organizations, Universities and other Research institutions.
- To provide equal importance for academics and individual development among students. Academics are supplemented with extracurricular and co-curricular activities.

## INSTITUTIONAL NARRATION

1. Name of the College with full postal Address : K.S.Rangasamy College of Arts & Science, K.S.R. Kalvi Nagar, Tiruchengode – 637 215
2. Name of Educational bureau : K.S.R. Educational and Charitable Trust, Tiruchengode – 637 215
3. Name of the Founder- Chairman : Lion. Dr. K.S.RANGASWAMY, MJF. K.S.R. Educational and Charitable Trust, Tiruchengode – 637 215
4. College Telephone No. with STD : (04288) 274741 (4 lines)  
Fax : (04288) 274870  
E-mail : contact @ ksrgas.edu  
Website : www.ksrgas.edu
5. Name of the Vice Chairman : Thiru R. SRINIVASAN  
K.S.R. Educational and Charitable Trust, Tiruchengode – 637 215
6. Name of the Executive Director : Tmt. KAVITHAA SRINIVASAN  
K.S.Rangasamy College of Arts & Science  
Tiruchengode – 637 215
7. Name of the Principal : Dr. V.RADHAKRISHNAN  
K.S.Rangasamy College of Arts & Science  
Tiruchengode – 637 215
8. Year of Establishment : 1995
9. G.O. No. Permitting the Starting of the College : G.O.MS.No.584, Dated: 21.07.1995
10. AICTE letter of viability of MBA : File No: Southern /1-3325440401/2017/EOA  
Dated: 30 March 2017
11. AICTE letter of viability of MCA : File No: Southern /1- 456286230/2015/EOA  
Dated: 07 April 2015
12. ISO Certification : Certification No:44 100 133345/02-E3  
Date of Certification: 24.02.2016
13. NAAC Reaccreditation : Certificate No: EC (SC)/18/A & A/118.2  
Dated 05 November 2016
14. UGC 2(f) Certification : Order No:F8-103/2003(cpp-1)dated  
09.11.2005  
F8-103/2006(cpp-1) dated 25.05.2006
15. UGC 12(B) Certification : Order No: F8-103/2003(cpp-1/c)dated  
03.05.2012
16. UGC Autonomous Extension Approval : No.F.22-1/2016 (AC)  
Dated 19-04-2016
17. NIRF India Ranking 2017 : Letter No: FNO 2-4/2016/NIRF Dated  
21 April 2017

## GENERAL INFORMATION

### 1. LIBRARY AND INFORMATION CENTRE

Central Library plays a vital role in enhancing the academic and research mission, facilitates creation and dissemination of knowledge. The college library is located in C block with a total carpet area of 6200 square feet. Besides holding an excellent print collection of over 30230 volumes of books, 1432 back volumes, 2,492 project reports and is subscribing more than 80 journals, 74 magazines and E-resources can be utilized from DELNET, N-LIST. The Library holds around 2,866 video cassette and CD ROM which is include to the main library. 30 computer terminals are available in the Digital library for the use of faculty and students. Independent library facility is available for MBA department.

#### Working Hours (on all working days)

- Main Library - 8.00 a.m to 8.00 p.m
- MBA Library - 9.00 a.m to 8.00 p.m

#### Working Hours (on Sundays)

- Main Library -10.00 a.m to 4.00 p.m

All the faculty members and students of the college are the members of the library. The library tickets issued to the faculty and students are non transferable. For students and faculty barcode enabled Identity card is a prerequisite for using the library facility. Borrowed books can be kept for a maximum of 15 days for students, research scholars and 30 days for faculty members

### 2. OUTCOME BASED EDUCATION

Outcome –Based Education is being practiced at global level to ensure the quality of education in institutions of higher learning at the tertiary level. Outcome-based education (OBE) is an educational theory that bases each part of an educational system around goals (outcomes). It is a student-centered instruction model that focuses on measuring student performance through outcomes. Outcomes include knowledge, skills and attitudes. There is no single specified style of teaching or assessment in OBE; instead, classes, opportunities, and assessments should all help students achieve the specified outcomes.

### **3. TRAINING AND PLACEMENT CELL**

Training and Placement Cell has moved from strength to strength and has emerged as a favored destination for many national and international organizations to recruit the fresh talent nurtured at the College. In the journey towards excellence, many milestones were also set by the Training and Placement Cell in terms of "Quality and Quantity ". The excellent infrastructure of the college facilitates different activities of placement like pre-placement talks, written tests, group discussions, and interviews as per the requirements of the organizations. The consistent placement record illustrates the commitment to the success of the College for placing the students.

### **4. ASSOCIATION ACTIVITIES**

To encourage and promote leadership qualities and organizing abilities, enough opportunities for the students have provided through association activities. Each department has a separate association which conducts regular meeting at periodic intervals.

### **5. ALUMNI**

After graduation, the entire student becomes members of the Alumni Association. The college strives to continue links with alumni throughout their career.

### **6. DEPARTMENT ACTIVITIES**

As a measure to share and impart, every departments have created blogs and bring forth many magazines regularly. A monthly newsletter, covering all activities and achievements of faculty members were published.

### **7. EXTENSION ACTIVITIES**

Our College offers extension services to society encompassing Government School students and illiterate villagers. The mission is to keep upbreast the students in every field. Inculcate the social responsibility to the students.

### **8. PRINCIPAL'S OFFICE**

Students can meet the Principal before 9.00 a.m, during the interval, lunch hours and after 4.00 p.m only. Students are restricted to meet the Principal during class hours.

### **9. OFFICE HOURS**

The Office will be working from 8.45 a.m to 5.15 p.m and the lunch hour is 1.45 p.m to 2.15 p.m.

## **10. SUGGESTION BOX**

The students can feel free to post their suggestions into the suggestion box which is placed in all the blocks. It will be opened on every Monday and suitable remedial measures will be taken.

## **11. SPORTS**

The College concentrates on extra-curricular activities of the students. To develop the abilities of students in sports and games, the College has a Ground, Track, Gymnasium and Indoor Stadium.

## **12. NCC and NSS UNITS**

To develop student's social awareness, social involvement, discipline and leadership qualities, there are four NSS units, one company NCC (attached to 12 TN BN NCC, Salem) unit, YRC and RRC are functioning.

## **13. STUDENTS COUNSELLING**

To overcome certain difficulties faced by the students, both personally and academically, student's counselling cell is functioning. It provides encouragement and guidance to the needy students.

## **14. MENTORING SYSTEM**

Mentor – Mentee system have evolved to become more focused on learning. The mentor assumes a role of a facilitator. The mentee becomes a proactive and equal partner, helping direct the relationship and set its goals. There will still be face-to-face interaction, but mentoring can also occur by telephone, e-mail, or other means.

## **15. CLASS COMMITTEE MEETING**

A class committee meeting is being conducted thrice for the semester. The best, average, below-average students are called and obtain their feedbacks for taking necessary steps to resolve it.

## **16. EQUAL OPPORTUNITY CELL**

College is dedicated towards ensuring that persons from across communal, regional and religious spectrums are able to access our pedagogical and extra-curricular resources, infrastructures with safety, dignity, promoting diversity, inclusivity within and without the college. EOC organizes workshops on pedagogical sensitivity in relation to socio-political discrimination for the teaching staff; workshops, lectures and interactive events. To oversee the

effective implementation of policies and programmes for disadvantaged groups, to provide guidance and counselling with respect to academic, financial, social and other matters, to enhance the diversity within the campus.

### **17. INTERNET ACCESS**

An exclusive high speed (20 Mbps) internet facility is available in the college to meet the growing network access demands.

**Working hours:**

**On all working days:** 8.00 a.m to 8.00 p.m

**Sunday:** 10.00 a.m. to 4.00 p.m

### **18. COMMUNICATION SKILL CENTRE**

The Language lab offers additional facilities for enhancing the communication skills of the students in English.

### **19. SOFTWARE DEVELOPMENT WING**

To facilitate the students and the staff, the software development wing maintains Intranet facility to share and also update day-to-day activities.

### **20. INTRANET**

Intranet is playing a vital role in making our campus as “paperless campus”. All communication goes through Intranet and it enables to find and observe information fast. Students can get access to syllabus, notes, question bank, attendance, circular, library books details etc. at anytime inside the campus.

### **21. KSR BENEFIT FUND**

The management provides educational fund for class toppers of all UG and PG courses. It affords funds also to the needy and economically backward students.

### **22. BANK AND POST OFFICE FACILITIES**

There is an LVB in our College premises which caters to all the financial needs of the staff and students. It also has five ATM within the campus which provides service for 24 hours. A post office is functioning within the campus.

### **23. HOSPITAL**

Inside the campus there is a hospital and medicals functioning twenty-four hours. A fully qualified Medical Attendant is available at the campus. Both the students and faculty members can avail the medical facilities.

### **24. IDENTITY CARD**

A photographic ID card will be issued to the students. Students should wear ID card at all times and they shall be asked to produce the ID card for:

- Access to library
- Access to laboratory
- Admission to examination
- Payment of fee in Administrative office.
- In the office for scholarship, certificate, travel and other concessions
- Access to bank and post office operations

Students who have lost their ID card may obtain the duplicate ID card on payment. The ID cards are differentiated by 3 colors like black, red and green. Black is for faculty members, red is for day scholar students and green is for hostlers.

### **25. NOTICE BOARD**

Each department has an official notice board on which important messages relevant to the students are displayed. Students are expected to familiarize themselves with the locations of the official notice boards.

### **26. HOSTEL**

The separate Boys & Girls hostel with all necessary infrastructure & facilities is situated within the campus. The ambience is so much of a home hence the hostel is a home away from home for them. Care is taken to provide nutritious and hygienic food to all. There is lot of variety in the Menu as the hostel caters to students from all over India and abroad. The Hostel wardens pay good attention to every student because they are present in the hostel round the clock.

### **27. TRANSPORT**

Excellent Transportation is one of the trademarks of our institution. We have a total of 170 buses running 100 km radius from KSR which includes Namakkal, Salem, Erode, Karur, Tirupur districts and its surroundings.



## RULES AND REGULATIONS

### 1. WORKING PATTERN

#### WORKING DAYS

Policy: The College should work for a minimum of 90 days every semester. In case of closure in between, the dates given below will get changed.

#### TOTAL WORKING DAYS

(JUNE -19 TO OCTOBER-19)

(DECEMBER-19 TO APRIL-20)

S.No	Month	No. of Working Days
1	June	14
2	July	25
3	August	21
4	September	21
5	October	09
<b>TOTAL</b>		<b>90</b>

S.No	Month	No. of Working Days
1	December	21
2	January	20
3	February	22
4	March	23
5	April	04
<b>TOTAL</b>		<b>90</b>

#### DAY SYSTEM

- Under the semester pattern, the college shall work for 180 days in a year. Each semester has 90 teaching days. (6 periods in a day).
- The college follows the Day order system and the time table is followed accordingly.

#### CLASS HOURS

- The Working day is divided into two sessions. The forenoon session has 3 periods (9.00 a.m to 12.25 p.m) and the afternoon session has 3 periods (1.30 p.m to 4.00 p.m)
- At the stroke of the first bell before each session, students should go to their respective classes and take their seats.

## 2. ATTENDANCE

- The guidelines of attendance requirement issued by Periyar University are adopted by the college.
- Attendance shall be considered semester wise (not annually).
- A candidate will be permitted to appear for the Autonomous examinations in any semester,
  - If he/she secures not less than 75% of attendance in the total number of working days during the semester. If they are in lack of attendance they will not be permitted to attend the examinations.
  - If the absence of a student in a semester exceeds 22 ½ days he/she will not be permitted to that semester examination. (The working days for a semester will be 90 days).

In case a student has been absent for more than 22 ½ days in a semester but less than or equal to 45 days, he/she will not be permitted to appear for the semester examination. However, that student will be permitted to go to the next semester wherein he/she has to compensate the previous semester's lack of attendance. (That is the number of days of absence during both the semesters should not exceed 45 days). In such case the student will be permitted to write both semester examinations at the end of that semester.

## 3. CONTROLLER OF EXAMINATIONS

A special feature of the college is its Examination section with Controller, Assistant Controller and supporting faculty members. This section conducts continuous assessments and end semester examinations and declares the results of the students.

## 4. EXAMINATIONS

- Students having a minimum of 75% of attendance in the practical classes alone will be eligible to submit their record note books and appear for the Practical examinations. Students shall be permitted to appear for the Practical Examinations only with the submission of bonafide records.
- Hall Tickets will be issued to students in their respective departments, a week before the commencement of the Autonomous Examinations.
- During Examinations Candidates should bring the following without fail: Hall Ticket and ID card. Those who fail to bring the above shall not be allowed to enter the examination hall.
- Candidates shall be permitted to enter the Hall till 30 minutes from the commencement of the Examination. After 30 minutes, no student will be permitted to enter the Hall.

## 5. MALPRACTICE IN EXAMINATION

- Copying inside the Hall is strictly prohibited. Anyone found copying will be punished in accordance with the Periyar University rules.
- Besides the rules of malpractice in the Autonomous examinations which are already in existence, the following are the modified rules
- Candidates found in possession of material in the form of printed/ Xeroxed/cyclostyled/handwritten or in any other means. i.e. written on paper, cloth, scale, anywhere in the body, furniture etc., but not found to have copied from that above.
- Candidates found copying from the incriminating materials owned or borrowed in any form or from the answer book of another candidate or abetting another candidate to copy.

## 6. LIBRARY RULES

The Staff and Students should sign in the register as and when they enter the library.

- Personal belongings should be left on the rack provided at the entrance of the library.
- Strict silence should be maintained in the library.
- The library is fully computerized and has the OPAC (Online Public Access Catalogue) Facility.
- Students must obtain a NO DUE certificate from the librarian at the end of the course.
- Usage of cell phone is prohibited inside the library.

## 7. BEHAVIOUR AND DISCIPLINARY CODE

- Students should wear their I.D. card every day. Students should display their I.D card prominently, while they are within the campus and travelling in the College bus. The security staff will not permit any student inside the campus without their identity card.
- Students should not leave the College premises during class hours without written permission of the HOD / Principal.
- Any requisition or letter written by the student to the Principal should be sent through the HOD / Class Teacher.
- Students should not conduct any meetings or collect any money from other students without proper permission from the HOD/Principal.
- Absolute silence should be maintained while moving from classroom to laboratory/library/auditorium and also coming back to class rooms.
- Students should refrain from participating themselves in any political or religious activity inside the Campus.
- Use of Mobile phones, Cameras, etc., are prohibited inside the campus, during College hours, from 9 a.m to 4 p.m. If found in contravention, they will be confiscated.
- Students should not sit on the parapet walls or on the steps or staircases.

- Students are forbidden from writing, scribbling, or painting on the walls, desks, etc.,
- Students will be responsible for all equipment entrusted to them. Students should not cause any damage to any property, equipment, instruments, tools etc., of the College. Students found guilty of damaging, destroying college property should replace the same at their own cost.
- Students are solely responsible for their own personal belongings. The College will not be responsible for any loss of such belongings.
- Students found guilty of using foul language or behaving rudely towards the staff members, will be expelled from the college immediately.
- Smoking and consumption of intoxicant is prohibited inside the campus. Consumption of any intoxicants or drugs is totally prohibited, and will lead to immediate dismissal from the College.
- Ragging in any form is totally banned and is punishable as per the Government Order. If any student is found to be indulging in any sort of ragging or harassment to juniors or other fellow students, inside or outside the campus, bus, hostel, he/she will be dismissed immediately from the College, and criminal action will be taken against them as per the rules. Eve-teasers will be dismissed from the college.
- Two wheelers and four wheelers owned by the students should be parked at the appropriate place (Vehicles Parking Shed) at the main entrance.
- Any student found violating any of the rules and regulations of the College or found disturbing the peace in the campus as well as off the campus, will be liable for suspension by the Head of the Institution, who has the right to dismiss the student without any explanation.
- The students should adhere to the rules and regulations that may be issued from time to time.

## **8. DRESS CODE**

- Students are expected to attend the College neatly dressed keeping with the approved etiquette.
- Girls shall attend the college by wearing sarees or chudithar. They shall not come to the college in any other dress.
- Boys shall attend the college wearing properly ironed and Tucked-in shirt and pant, belt, shoes with socks. Shirts should be buttoned properly. T-shirts, casual wears, banians, are not allowed.
- Proper hair dressing and well shaven face is expected from boys.

## 9. RAGGING

- **Ragging is an offence.** Any student found guilty of ragging will be dismissed from the college.
- **Tamil Nadu Prohibition of Ragging Act, 1997**
- **Section 4: Penalty of ragging:** Whoever directly or indirectly commits, participates in, abets or propagates “ragging” within or without any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.
- **Section 5:** Dismissal of Student – Any student convicted of an offence under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution.
- **Section 6: Suspension of student**
  - Without prejudice to the foregoing provisions, whenever any student complains of ragging to the Head of an Educational Institution or to any other person responsible for the management of the educational institution he / she shall inquire into the same immediately and if found true shall suspend the student, who has committed the offence, from the educational institution.
  - The decision of the Head of the Educational institution or the person responsible for the management of the Educational Institution that any student has indulged in ragging under sub-section (1) shall be final.
- **Section 7: Deemed abetment**

If the head of the educational institution or the person responsible for the management of the educational institution fails or neglects to take action in the manner specified in sub-section (1) of section 6 when a complaint or ragging is made, such person shall be deemed to have abetted the offence of ragging and shall be punished as provided for in Section 4.

## 10. HOSTEL

The Hostels are under the direct control of the Principal, who is the Chief Warden. The Warden will be assisted by Deputy Wardens, Residential Tutors, Hostel Superintendent and Hostel Staff.

## SCHOLARSHIP

Scholarships offered by Adi-Dravidar welfare Department:

- Students belonging to Scheduled Castes / Tribes, whose parent's annual income does not exceed Rs.2,50,000/- p.a. are eligible for scholarships.
- Students whose parents are converts to Christianity and whose annual income does not exceed Rs.2,00,000/- are eligible for scholarships.
- Students belonging to Scheduled Castes/ Tribes, whose parents are converts to Christianity and who are residing in the college Hostel are eligible for scholarship.

### **Students should follow the under mentioned procedures while applying for scholarship**

Students of First year undergraduate classes should produce the following documents to the college office:

- Saving Bank account in Lakshmi Vilas Bank in College campus.
- Attendance certificate from HSS.
- Parents' Income certificate for current financial year.
- Community Certificate Xerox copy.
- Passport size photo - Two nos.
- 10<sup>th</sup> & 12<sup>th</sup> mark sheet Xerox copy.
- Adhaar card Xerox copy - Two nos.
- Students valid Email Id.
- UG Degree certificate for PG students.
- Students should apply only in the prescribed form obtained from the office.

### **The following categories of students are not eligible for any scholarship:**

- Students who have secured less than 75% of attendance.
- Students who have been detained in the same class for lack of attendance.

**WHO IS WHO**

S.No	Committee		Faculty Incharge
1.	IQAC Members	Chairperson	Dr.V.Radhakrishnan, Principal
		Coordinator	Mr.K.S.Shanmugam
		Member from Management	Ms.Kavitha Srinivasan Executive Director
		Nominees from Local Society	Dr.K.Arthanari Ms/ Sri Gokulam Hospital, Salem
		Senior Administrative Officers	Mr. M. Prasad, COE
			Mr.Manase Prabu, Librarian
			Mr.A.Varudharajan, Office Superintendent
			Ms.S.Punitha
		Member from Faculty	Dr.K.M.Prabusankarlal
			Dr.S.Maheskumar
			Mr.T.Rajendrakumar
			Dr.M.Prasanna Rajesh Kumar
			Mr.S.Jagadeesan
			Ms.P.Vanitha
			Ms.J.Mary Dallfin Bruxella
			Dr.S.Prema
		Student Representatives	Dr.L.Ramkumar
			Ms.C.Mathumatha, II M.Com
			Ms.M.Ramya, II M.Sc., Mathematics
2.	Academic Audit	Coordinators	Mr.M.Karthikeyan, II M.Sc., Bio-Tech
			Dr. K. Visvanathan
		Members	Dr.A.Kathirvel
			Dr.G.Saravanan
			Ms.S.Padma
			Mr.S.Jagadeesan
			Dr.G.Suresh Kumar
Dr.M.Venkatesh			
Mr.M.Aarthi			
Dr.L.Arunraja			
3.	Planning and Evaluation	Coordinators	Dr.S.Maheskumar
			Dr.K.M.Prabusankarlal
		Members	Dr.K.Visvanathan
			Mr.S.Karthikeyan
			Mr.J.Satheesh

			Mr.V.Harikrishnan
			Ms.M.Sethupobathi
4.	<b>Examination and Curriculum Development</b>	Coordinator	Mr.M.Prasad
		Members	Heads of the Departments
5.	<b>Library</b>	Coordinators	Mr.T.Rajendrakumar
			Mr.Manase Prabu
		Members	Ms.P.Vimala
			Mr.M.Kumar
			Ms.J.Fathima
			Dr.M.Rajamanickam
			Dr.Samuel Augustina Hata Jeyaraj
			Mr.G.Rajasekar
			Dr.S.Ramji
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**NON TEACHING STAFF**

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<b>OFFICE STAFF</b>		
1.	Mr.A.Varudharajan	M.Com.,M.Phil.,
2.	Mr.M.Utthiran	IX., DCA
3.	Mr.S.Viswanathan	M.Sc.,
4.	Mr.S.Shanmugam	M.A.,MLISC
5.	Mr.C.Saktheeswaran	M.Com.,
6.	Mr.K.Vijayakumar	M.Com.,
7.	Mr.R.Palanivel	M.Sc.,
8.	Mr.M.R.Boopathi	X11
9.	Ms.N.Poomathy	B.B.A.,
10.	Ms.S.Gomathi	X11
<b>COE</b>		
11.	Ms.P.Rajeswari	B.A.,PGDCA
12.	Ms.S.Punitha	M.Com.,
13.	Ms.M.Thenmozhi	B.C.A.,
14.	Ms.R.Yuvarani	B.A.,D.TEd
15.	Ms.K.Malini	M.Com (C.A)
<b>OFFICE ASSISTANT</b>		
16.	Mr.P.Kaveri	X
17.	Mr.P.Krishnamoorthy	XII.,PC
18.	Mr.E.Manikandan	X
<b>COE ASSISTANT</b>		
19.	Mr.K.Dhanasekaran	XII
<b>PROGRAMMER</b>		
20.	Mr.R. Paramasivam	PGDCA
21.	Mr.R.Nallusamy	M.Sc.,PGDCA.,
22.	Mr.P.Matheswaran	M.C.A.,PGDCA
23.	Mr.B.Jhanagaraj	M.C.A.,
24.	Ms.S.Thilagavathi	M.A.,
25.	Ms.M.Usha	B.A.,
26.	Mr.D.Tamilselvan	B.Sc.,
27.	Mr.P.Kathiresan	B.Com.,(CA)
28.	Ms.R.Pooja	
<b>DEPARTMENT / LAB ASSISTANT</b>		
29.	Mr.R.Senthilkumar	IX
30.	Ms.S.Maragathavalli	M.Com.,
31.	Ms.S.Radhika	VIII
32.	Ms.S.Lavanya	X

33.	Ms.D.Selvi	XII,CLISC,DPCP.,
34.	Ms.E.K.Rani	XII
35.	Ms.N.Sivakami	XII
36.	Mr.L.Yogananth	MBA
37.	Ms.V.Jayamani	XII
38.	Ms.A.Geetha	XII
39.	Ms.T.Arulmozhi	XII
40.	Ms.N.Dhanalakshmi	XII
41.	Ms.S.Tharanya	B.Sc.,
42.	Ms.S.Uma Maheswari	XII
43.	Ms.V.Tamilselvi	VII
44.	Ms.B.Kavitha	B.Sc.,
45.	Ms.R.Saradhamani	B.C.A.,DOA
46.	Mr.T.Velmurugan	B.Sc.,
47.	Ms.A.Elesepethrani	IX
48.	Mr.Jeevanandhan	B.Sc.,
49.	Ms.P.Gowripriya	XII
50.	Ms.K.Elavarasi	VIII
51.	Ms.S.Kavitha	VIII
52.	Ms.R.Logapriya	B.Sc.,
53.	Ms.T.Selvi	B.Sc.,
54.	Ms.S.Vinitha	B.Com(CA)
55.	Ms.P.Suganeshwari	B.Com.,
56.	Ms.K.Ranjuriya	B.A.,
<b>ASSISTANT LIBRARIAN</b>		
57.	Mr.S.Kumar	B.A., M.L.I.Sc., M.Phil.,
58.	Mr.T.Premnath	M.L.I.Sc.,
<b>LIBRARY ASSISTANT</b>		
59.	Ms.M.Sundari	XII
60.	Mr.A.Tamilmaran	D.EEE.,
61.	Ms.A.Vijaya Kumari	XII., DCA
62.	Ms.P.Santhi	IX
<b>ELECTRICIAN</b>		
63.	Mr.R.Thangadurai	ITI
<b>MARKER</b>		
64.	Mr.A.Baskar	

**DAYS TO BE REMEMBERED**

**TENTATIVE ACADEMIC SCHEDULE FOR 2019-2020**

<b>EVENTS</b>	<b>ODD SEMESTER</b>	<b>EVEN SEMESTER</b>
Reopening of the college	12.06.2019  (for II & III years)  17.06.2019  (opening for I years)	02.12.2019  (for all the programmes)
Continuous Assessment (CA) Test – I	31.07.2019 –08.08.2019	27.01.2020 – 03.02.2020
Continuous Assessment (CA) Test – II	23.09.2019 –01.10.2019	18.03.2020 – 26.03.2020
Continuous Assessment (CA) Test – III	03.10.2019 –09.10.2019	30.03.2020 – 02.04.2020
Payment of exam fee (without fine)	22.08.2019	15.02.2020
Last date for payment of exam fee (with fine)	28.08.2019	24.02.2020
Commencement of Practical Examinations	03.09.2019	27.02.2020
Last date for submission of Continuous Assessment (Internal) Marks for Theory	17.10.2019	09.04.2020
Commencement of Theory Examinations	21.10.2019	15.04.2020

<b>DATE</b>	<b>DAY</b>	<b>JUNE-2019</b>	<b>DAYS</b>
1	Saturday	<b>HOLIDAY</b>	
2	Sunday	<b>HOLIDAY</b>	
3	Monday		
4	Tuesday		
5	Wednesday	<b>Ramzan*-Holiday</b>	
6	Thursday		
7	Friday		
8	Saturday	<b>HOLIDAY</b>	
9	Sunday	<b>HOLIDAY</b>	
10	Monday		
11	Tuesday		
12	Wednesday	Reopening of the college for UG II,III Years & PG II Year	1
13	Thursday		2
14	Friday		3
15	Saturday	<b>HOLIDAY</b>	
16	Sunday	<b>HOLIDAY</b>	
17	Monday	College opening for I Years	4
18	Tuesday		5
19	Wednesday		6
20	Thursday		7
21	Friday		8
22	Saturday	<b>HOLIDAY</b>	
23	Sunday	<b>HOLIDAY</b>	
24	Monday		9
25	Tuesday		10
26	Wednesday		11
27	Thursday		12
28	Friday		13
29	Saturday		14
30	Sunday	<b>HOLIDAY</b>	

<b>DATE</b>	<b>DAY</b>	<b>JULY-2019</b>	<b>DAYS</b>
1	Monday		15
2	Tuesday		16
3	Wednesday		17
4	Thursday		18
5	Friday		19
6	Saturday		20
7	Sunday	<b>HOLIDAY</b>	
8	Monday		21
9	Tuesday		22
10	Wednesday		23
11	Thursday		24
12	Friday		25
13	Saturday	<b>HOLIDAY</b>	
14	Sunday	<b>HOLIDAY</b>	
15	Monday		26
16	Tuesday		27
17	Wednesday		28
18	Thursday		29
19	Friday		30
20	Saturday		31
21	Sunday	<b>HOLIDAY</b>	
22	Monday		32
23	Tuesday		33
24	Wednesday		34
25	Thursday		35
26	Friday		36
27	Saturday	<b>HOLIDAY</b>	
28	Sunday	<b>HOLIDAY</b>	
29	Monday		37
30	Tuesday		38
31	Wednesday	Commencement of CA-I Examinations	39

<b>DATE</b>	<b>DAY</b>	<b>AUGUST-2019</b>	<b>DAYS</b>
1	Thursday		40
2	Friday		41
3	Saturday	<b>ADI PERUKKU-HOLIDAY</b>	
4	Sunday	<b>HOLIDAY</b>	
5	Monday		42
6	Tuesday		43
7	Wednesday		44
8	Thursday		45
9	Friday		46
10	Saturday	<b>HOLIDAY</b>	
11	Sunday	<b>HOLIDAY</b>	
12	Monday	<b>BAKRID- HOLIDAY</b>	
13	Tuesday		47
14	Wednesday		48
15	Thursday	<b>INDEPENDENCE DAY-HOLIDAY</b>	
16	Friday		49
17	Saturday		50
18	Sunday	<b>HOLIDAY</b>	
19	Monday		51
20	Tuesday		52
21	Wednesday		53
22	Thursday	Payment of exam fee (without fine)	54
23	Friday	<b>KRISHNA JAYANTHI (GOKULASHTAMI)- HOLIDAY</b>	
24	Saturday	<b>HOLIDAY</b>	
25	Sunday	<b>HOLIDAY</b>	
26	Monday		55
27	Tuesday		56
28	Wednesday	Last date for payment of exam fee (with fine)	57
29	Thursday		58
30	Friday		59
31	Saturday		60



<b>DATE</b>	<b>DAY</b>	<b>SEPTEMBER-2019</b>	<b>DAYS</b>
1	Sunday	<b>HOLIDAY</b>	
2	Monday	<b>VINAYAGAR CHATHURTHI-HOLIDAY</b>	
3	Tuesday	Commencement of Practical Examinations	61
4	Wednesday		62
5	Thursday		63
6	Friday		64
7	Saturday		65
8	Sunday	<b>HOLIDAY</b>	
9	Monday		66
10	Tuesday	<b>*MOHARAM-HOLIDAY</b>	
11	Wednesday		67
12	Thursday		68
13	Friday		69
14	Saturday	<b>HOLIDAY</b>	
15	Sunday	<b>HOLIDAY</b>	
16	Monday		70
17	Tuesday		71
18	Wednesday		72
19	Thursday		73
20	Friday		74
21	Saturday		75
22	Sunday	<b>HOLIDAY</b>	
23	Monday	Commencement of CA-II Examinations	76
24	Tuesday		77
25	Wednesday		78
26	Thursday		79
27	Friday		80
28	Saturday	<b>HOLIDAY</b>	
29	Sunday	<b>HOLIDAY</b>	
30	Monday		81

DATE	DAY	OCTOBER-2019	DAYS
1	Tuesday		82
2	Wednesday	<b>GANDHI JAYANTHI-HOLIDAY</b>	
3	Thursday	Online Test (Applicable only for I Year and II Year UG and PG)	83
4	Friday		84
5	Saturday		85
6	Sunday	<b>HOLIDAY</b>	
7	Monday	<b>SARASWATHI POOJA-HOLIDAY</b>	
8	Tuesday	<b>VIJAYADHASAMI-HOLIDAY</b>	
9	Wednesday		86
10	Thursday		
11	Friday		
12	Saturday	Compensation for 28.10.2019	
13	Sunday	<b>HOLIDAY</b>	
14	Monday		
15	Tuesday		
16	Wednesday		
17	Thursday	Last date for submission of Continuous Assessment (Internal) Marks for Theory	
18	Friday		
19	Saturday		
20	Sunday	<b>HOLIDAY</b>	
21	Monday	Commencement of Theory Examinations	
22	Tuesday		
23	Wednesday		
24	Thursday		
25	Friday		
26	Saturday	<b>HOLIDAY</b>	
27	Sunday	<b>DEEPAVALI -HOLIDAY</b>	
28	Monday	<b>HOLIDAY</b>	
29	Tuesday		
30	Wednesday		
31	Thursday		

<b>DATE</b>	<b>DAY</b>	<b>NOVEMBER-2019</b>	<b>DAYS</b>
1	Friday		
2	Saturday		
3	Sunday	<b>HOLIDAY</b>	
4	Monday		
5	Tuesday		
6	Wednesday		
7	Thursday		
8	Friday		
9	Saturday	<b>HOLIDAY</b>	
10	Sunday	<b>Milad-un-Nabi-HOLIDAY</b>	
11	Monday		
12	Tuesday		
13	Wednesday		
14	Thursday		
15	Friday		
16	Saturday		
17	Sunday	<b>HOLIDAY</b>	
18	Monday		
19	Tuesday		
20	Wednesday		
21	Thursday		
22	Friday		
23	Saturday	<b>HOLIDAY</b>	
24	Sunday	<b>HOLIDAY</b>	
25	Monday		
26	Tuesday		
27	Wednesday		
28	Thursday		
29	Friday		
30	Saturday		

<b>DATE</b>	<b>DAY</b>	<b>DECEMBER-2019</b>	<b>DAYS</b>
1	Sunday	<b>HOLIDAY</b>	
2	Monday	Reopening of the college for all the programmes	1
3	Tuesday		2
4	Wednesday		3
5	Thursday		4
6	Friday		5
7	Saturday		6
8	Sunday	<b>HOLIDAY</b>	
9	Monday		7
10	Tuesday		8
11	Wednesday		9
12	Thursday		10
13	Friday		11
14	Saturday	<b>HOLIDAY</b>	
15	Sunday	<b>HOLIDAY</b>	
16	Monday		12
17	Tuesday		13
18	Wednesday		14
19	Thursday		15
20	Friday		16
21	Saturday		17
22	Sunday	<b>HOLIDAY</b>	
23	Monday		18
24	Tuesday		19
25	Wednesday	<b>HOLIDAY - CHRITSMAS</b>	
26	Thursday		20
27	Friday		21
28	Saturday	<b>HOLIDAY</b>	
29	Sunday	<b>HOLIDAY</b>	
30	Monday		22
31	Tuesday		23

<b>DATE</b>	<b>DAY</b>	<b>JANUARY-2020</b>	<b>DAYS</b>
1	Wednesday	<b>NEW YEAR-HOLIDAY</b>	
2	Thursday		24
3	Friday		25
4	Saturday		26
5	Sunday	<b>HOLIDAY</b>	
6	Monday		27
7	Tuesday		28
8	Wednesday		29
9	Thursday		30
10	Friday		31
11	Saturday	Compensation for 13.01.2020	32
12	Sunday	<b>HOLIDAY</b>	
13	Monday	<b>HOLIDAY</b>	
14	Tuesday	<b>Boghi-HOLIDAY</b>	
15	Wednesday	<b>Pongal-HOLIDAY</b>	
16	Thursday	<b>Mattu- Pongal -HOLIDAY</b>	
17	Friday	<b>Thiruvalluvar Day-HOLIDAY</b>	
18	Saturday	<b>HOLIDAY</b>	
19	Sunday	<b>HOLIDAY</b>	
20	Monday		33
21	Tuesday		34
22	Wednesday		35
23	Thursday		36
24	Friday		37
25	Saturday	Compensation for 18.01.2020	38
26	Sunday	<b>REPUBLIC DAY-HOLIDAY</b>	
27	Monday	Commencement of CA-I Examinations	39
28	Tuesday		40
29	Wednesday		41
30	Thursday		42
31	Friday		43

<b>DATE</b>	<b>DAY</b>	<b>FEBRUARY-2020</b>	<b>DAYS</b>
1	Saturday		44
2	Sunday	<b>HOLIDAY</b>	
3	Monday		45
4	Tuesday		46
5	Wednesday		47
6	Thursday		48
7	Friday		49
8	Saturday	<b>HOLIDAY</b>	
9	Sunday	<b>HOLIDAY</b>	
10	Monday		50
11	Tuesday		51
12	Wednesday		52
13	Thursday		53
14	Friday		54
15	Saturday	Payment of exam fee (without fine)	55
16	Sunday	<b>HOLIDAY</b>	
17	Monday		56
18	Tuesday		57
19	Wednesday		58
20	Thursday	<b>Founders Day- HOLIDAY</b>	
21	Friday		59
22	Saturday	<b>HOLIDAY</b>	
23	Sunday	<b>HOLIDAY</b>	
24	Monday	Last date for payment of exam fee (with fine)	60
25	Tuesday		61
26	Wednesday		62
27	Thursday	Commencement of Practical Examinations	63
28	Friday		64
29	Saturday		65

DATE	DAY	MARCH-2020	DAYS
1	Sunday	<b>HOLIDAY</b>	
2	Monday		66
3	Tuesday		67
4	Wednesday		68
5	Thursday		69
6	Friday		70
7	Saturday		71
8	Sunday	<b>HOLIDAY</b>	
9	Monday		72
10	Tuesday		73
11	Wednesday		74
12	Thursday		75
13	Friday		76
14	Saturday	<b>HOLIDAY</b>	
15	Sunday	<b>HOLIDAY</b>	
16	Monday	Commencement of CA-II Examinations	77
17	Tuesday		78
18	Wednesday		79
19	Thursday		80
20	Friday		81
21	Saturday		82
22	Sunday	<b>HOLIDAY</b>	
23	Monday		83
24	Tuesday		84
25	Wednesday	<b>Telugu New Year-HOLIDAY</b>	
26	Thursday		85
27	Friday		86
28	Saturday	<b>HOLIDAY</b>	
29	Sunday	<b>HOLIDAY</b>	
30	Monday	Online Test (Applicable only for I Year and II Year UG and PG)	87
31	Tuesday		88

<b>DATE</b>	<b>DAY</b>	<b>APRIL-2020</b>	<b>DAYS</b>
1	Wednesday		89
2	Thursday		90
3	Friday		
4	Saturday		
5	Sunday	<b>HOLIDAY</b>	
6	Monday	<b>MAHAVIR JAYANTHI-HOLIDAY</b>	
7	Tuesday		
8	Wednesday		
9	Thursday	Last date for submission of Continuous Assessment (Internal) Marks for Theory	
10	Friday	<b>GOOD FRIDAY- HOLIDAY</b>	
11	Saturday	<b>HOLIDAY</b>	
12	Sunday	<b>HOLIDAY</b>	
13	Monday		
14	Tuesday	<b>TAMIL NEW YEAR-HOLIDAY</b>	
15	Wednesday	Commencement of Theory Examinations	
16	Thursday		
17	Friday		
18	Saturday		
19	Sunday	<b>HOLIDAY</b>	
20	Monday		
21	Tuesday		
22	Wednesday		
23	Thursday		
24	Friday		
25	Saturday	<b>HOLIDAY</b>	
26	Sunday	<b>HOLIDAY</b>	
27	Monday		
28	Tuesday		
29	Wednesday		
30	Thursday		



<b>DATE</b>	<b>DAY</b>	<b>MAY-2020</b>	<b>DAYS</b>
1	Friday	<b>MAY DAY-HOLIDAY</b>	
2	Saturday	<b>HOLIDAY</b>	
3	Sunday	<b>HOLIDAY</b>	
4	Monday		
5	Tuesday		
6	Wednesday		
7	Thursday		
8	Friday		
9	Saturday	<b>HOLIDAY</b>	
10	Sunday	<b>HOLIDAY</b>	
11	Monday		
12	Tuesday		
13	Wednesday		
14	Thursday		
15	Friday		
16	Saturday	<b>HOLIDAY</b>	
17	Sunday	<b>HOLIDAY</b>	
18	Monday		
19	Tuesday		
20	Wednesday		
21	Thursday		
22	Friday		
23	Saturday	<b>HOLIDAY</b>	
24	Sunday	<b>HOLIDAY</b>	
25	Monday		
26	Tuesday		
27	Wednesday		
28	Thursday		
29	Friday		
30	Saturday	<b>HOLIDAY</b>	
31	Sunday	<b>HOLIDAY</b>	

**TIME TABLE**

<b>Day</b>	<b>1<sup>st</sup> hour</b> (9.00 am– 10.05 am)	<b>2<sup>nd</sup> hour</b> (10.05 am– 11.05am)	<b>B R E A K</b> (11.05 am to 11.25 am)	<b>3<sup>rd</sup> hour</b> (11.25am– 12.25 pm)	<b>L U N C H</b> (12.40 pm to 1.30 pm)	<b>4<sup>th</sup> hour</b> (1.30 pm– 2.20 pm)	<b>5<sup>th</sup> hour</b> (2.20 pm– 3.10 pm)	<b>6<sup>th</sup> hour</b> (3.10 pm to 4.00 pm)	
<b>MON</b>									
<b>TUE</b>									
<b>WED</b>									
<b>THU</b>									
<b>FRI</b>									

<b>Day</b>	<b>1<sup>st</sup> hour</b> (9.00 am– 10.05 am)	<b>2<sup>nd</sup> hour</b> (10.05 am– 11.05am)	<b>B R E A K</b> (11.05 am to 11.25 am)	<b>3<sup>rd</sup> hour</b> (11.25am– 12.25 pm)	<b>L U N C H</b> (12.40 pm to 1.30 pm)	<b>4<sup>th</sup> hour</b> (1.30 pm– 2.20 pm)	<b>5<sup>th</sup> hour</b> (2.20 pm– 3.10 pm)	<b>6<sup>th</sup> hour</b> (3.10 pm to 4.00 pm)	
<b>MON</b>									
<b>TUE</b>									
<b>WED</b>									
<b>THU</b>									
<b>FRI</b>									

**NOTES**

**NOTES**

## List of Courses

### UG- Programmes

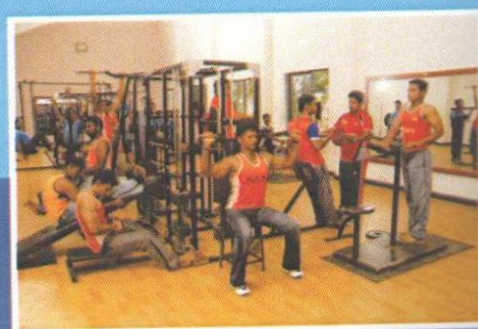
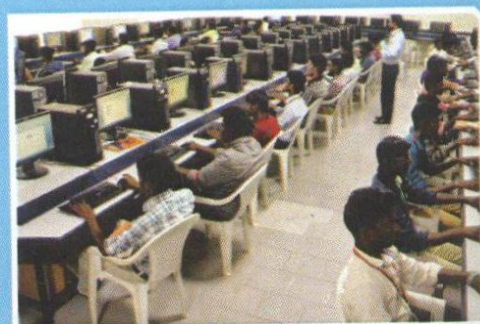
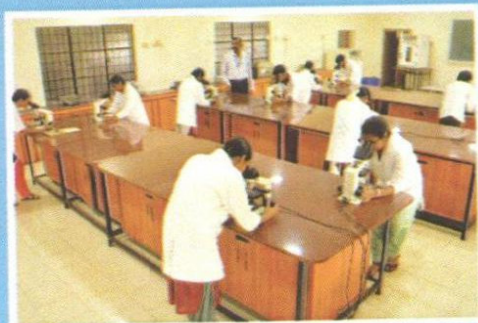
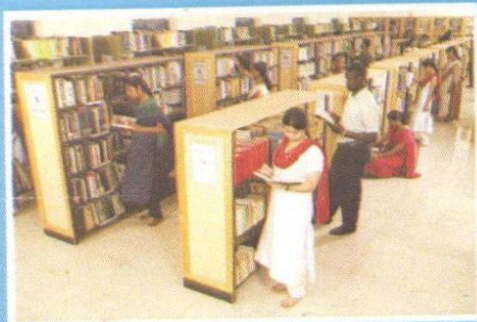
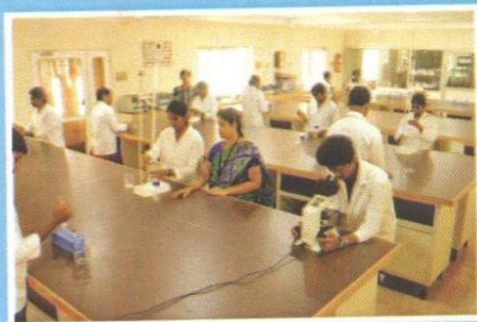
B.A Tamil  
B.A English  
B.Sc., Mathematics  
B.Sc., Physics  
B.Sc., Chemistry  
B.Sc., Electronics & Communication  
B.Sc., Computer Science  
B.Sc., Biochemistry  
B.Sc., Microbiology  
B.Sc., Biotechnology  
B.Sc., Textile & Fashion Designing  
BCA (Bachelor of Computer Applications)  
BBA (Bachelor of Business Administration)  
B.Com (Bachelor of Commerce)  
B.Com CA (Bachelor of Commerce with Computer Applications)

### PG Programmes

M.A English  
M.Sc., Mathematics  
M.Sc., Physics  
M.Sc., Chemistry  
M.Sc., Computer Science  
M.Sc., Biochemistry  
M.Sc., Applied Microbiology  
M.Sc., Biotechnology  
MBA (Master of Business Administration)  
M.Com (Master of Commerce)

### Centre for Research (M.Phil/Ph.D)

Tamil  
Biochemistry  
Biotechnology  
Microbiology  
Computer Science  
Commerce  
Business Administration



# K.S.Rangasamy College of Arts and Science (Autonomous)

NAAC Reaccredited, an ISO 9001:2008 Certified Institution.  
Affiliated to Periyar University, Salem,  
Included under 2(f) & 12(B) of UGC Act 1956  
Tiruchengode - 637 215, INDIA